

Foreign trade clerk

6,000-12,000/month

Anhui Kingcham New Materials Co., Ltd.

www.kingcham.com*Website address

Job information

1. Job Responsibilities

1. Responsible for the sales and promotion of the company's products in the international market;
2. According to the marketing plan, complete the sales target of the department; be able to comprehensively analyze the needs of the global market;
3. Responsible for the record of contact information of foreign customers and grasping the needs of customers;
4. Regularly keep track of samples from new foreign customers and deal with the requirements of customers promptly;
6. Timely handle complaints from foreign customers and information, sorting, analysis, summarization, and classification of substandard products,

And timely feedback the processing results to customers, do a good job in pre-sales and after-sales service;

7. Collect and organize relevant market development trends, demand changes, and customer feedback data information;
8. Participate in various foreign trade exhibitions, dig and track prospective customers;
9. Have tenacious perseverance and a pioneering and challenging spirit.

2. Job requirements

1. Bachelor degree or above, fluent in spoken English, living abroad, local cultural accumulation is preferred;
2. Love sales type work, 1-3 years of foreign trade sales work experience, strong adaptability and internal and external communication skills, strong resistance to pressure;
3. Chemically related majors are preferred, and familiarity with international business operation procedures is preferred;
4. The work is meticulous and conscientious, with the ability to independently develop and maintain customers and good professional quality.

3. Salary and benefits

1. Basic salary + performance + year-end commission + holiday subsidy;
2. Five insurances and one housing fund + accident insurance + regular physical examination + employee travel;
3. The company encourages employees to study grades and certificates, and employees will have financial support for their learning and promotion;
4. In the development and transformation of the company, as long as you have an idea, dare to realize yourself!

Note: It is currently a big and small week, with an average of 40 hours per week, and if overtime is worked, it will be subsidized by law.

Functional Category:-Foreign trade operations.

Keywords:- sales, foreign trade sales.

Your application (Apply for a job)*link

To ensure the fastest process of your application and protect the environment, please apply online via our careers portal at (<https://careers.kingcham.com>)*Website address.